GUIDELINES FOR APPLYING TO EISENHOWER FELLOWSHIPS' GLOBAL PROGRAM

Background

Each year, Eisenhower Fellowships' Global Program seeks diverse, dynamic doers to join its influential global network of nearly 1,500 active Fellows. This nationwide application process is highly competitive, with an average selection rate of 10-15% each year. We seek ambitious, disciplined rising leaders with the vision to make the world a better place as well as the ability to create and implement a concrete plan to make that vision a reality post-fellowship. Fellows represent all professional sectors – private, public and nonprofit – and hail from any number of careers, from journalism to the military to higher education to private corporations to the theater and beyond. What all Fellows share, regardless of their professional background or nationality, is a desire to make meaningful positive change in the world in collaboration with peers across sectors and borders. Successful candidates are eager to leverage the global network of Eisenhower Fellowships and engage, over their lifetime as an Eisenhower Fellow, in constructive projects and initiatives designed to enhance the values of Eisenhower Fellowships: peace, prosperity and justice.

The Global Eisenhower Fellowship is aimed at mid-career leaders who have a demonstrated track record of accomplishment as well as the potential to go further and beyond their chosen field. Typically, Fellows range between 32 and 45 years of age at the time of fellowship. This age range has proven to be most amenable to the fellowship experience, with Fellows having attained the maturity to take advantage of the program and represent Eisenhower Fellowships abroad, as well as draw upon the experience to catapult them forward as thought leaders and influencers for years to come. Applications received from candidates outside of this age range will be considered, but their likelihood of selection is less.

Eisenhower Fellowships only accepts individual applications, and does not support fellowship programs for couples/partners. EF does not support dissertation research or research while the candidate is still in school. Fellowships cannot be used to solicit funds or function as an extended business trip.

Tips for Completing the Application

Please make sure to answer all questions in the online application thoroughly. Be concise, focusing on the most important and relevant information required to answer the question, as well as any basic context about the issue needed by the reader to understand it completely.

Make sure to review all answers for grammar and spelling, as any mistakes will lessen the impact, as well as consideration, of your application. It is suggested that you compose all answers offline, and cut and paste them into the online version once you are ready to submit. Suggested word counts are also below.

SECTION 2: Description of organization / your role and influence
Word Count: 250 words
- When describing your organization and your role, please try and use your own words rather than copy existing language from a website or other standard text.
- When describing your role, please consider how your current job position will allow you to take advantage of the fellowship and achieve the impact you propose through the project or initiative. From this vantage point, what resources do you have to support your vision and take your impact and leadership to the next level – along with the network of Eisenhower Fellowships?

SECTION 5: Description of leadership / personal initiative
Word Count: 500 words
- Please provide some insight into yourself through a short narrative of demonstrated achievement, either personal or professional, that speaks to the quality of your leadership, influence and ability to get things done. Explain why it mattered and what positive difference it made in your organization, business and/or community.

SECTION 6: Proposed project or initiative
   A. Word count: 500 words
- We prefer proposals that are focused on action and impact, and less on simply sharing accumulated knowledge. Proposals to write a book, blog or manual on best practices are generally not well-received. Proposals that identify a key issue that is clearly defined plus an idea that could potentially alleviate it and improve the quality of life for a specific group of people are preferred – knowledge translated into action. We recognize that this is a proposal and a not a blueprint for what might actually be implemented. We expect that your ideas might change over the course of the fellowship and beyond.
- What we expect to see in this portion of the application is your dedication and passion to an issue and a program or policy that you will design and lead to reduce the negative impact on people and their lives. Examples of past projects include instituting policies and practices to change the culture of a criminal justice agency; creation of an incubator/accelerator for social enterprise; development of programs (advocacy and education) to implement a culture of sustainable finance in the banking industry; expansion of a successful social services nonprofit to include a for-profit enterprise and a leadership academy; creation of a private hospital dedicated to maternal health.

B. Secondary objectives/interests
   Word Count: 250 words
- There may be side avenues of interest that support your key focus or are of great professional interest. Do not expect more than 20% of fellowship meetings to be dedicated to secondary objectives, so keep these realistic in scope. Hobbies (golf, learning a second language) are not appropriate.

C. Mentorship
   Word Count: 250 words
- What we expect to see in this section is your dedication and passion to mentoring and giving back to your community post-fellowship as well as previous experience with mentoring.

SECTION 7: Proposed fellowship design
Recommendation: a minimum of 8 proposals
- This is not meant to be a definite or comprehensive list of people and/or organizations you seek to connect with on fellowship. We are interested to see how you translate your objectives and vision of fellowship and your fellowship project into concrete meetings and exchanges with people and organizations.
- If you do not know specific individuals or organizations, please be as specific as possible in describing the profile or position of the person or the role of the organization so that EF can easily understand and help translate these ideas into meetings and other experiences.
- This section is essential in helping Eisenhower Fellowships understand exactly what you want to do and achieve on fellowship and how you think this might best be achieved, as well as what networks you seek to access and/or leverage as you work with EF's program team to create your fellowship. If accepted as a Fellow, program staff will work with you to further flesh out this information, which will be a key jumping-off point for your fellowship program.

USING THE ONLINE APPLICATION

1. **I did not receive an email to activate my account. What should I do?**

   Check your junk folder for the activation email if you do not receive an email within ten minutes. The activation email will come from Eisenhower Fellowships at eh@iacdemo.com. The subject line of the email will be "activation code". Follow the link in the body of the email to activate your account.

   If you still do not receive this email, please try to register again. If this does not work, please contact EF at international@efworld.org.

2. **Navigating the application:**
   a. *You can skip a section to return to it later by clicking "skip" at the bottom of the page.*
   b. *Before advancing to the next section, be sure to click "save and next" at the bottom of the page so that your information is not lost.*
   c. *If you want to visit a previous section, click "previous section" or click on the desired section (1, 2, 3…) at the top of the page in the section banner.*

3. **Completing the application:**
   a. *There are seven sections that must be completed in order to submit the application.*
   b. *All boxes marked in red must be filled out in order to submit.*
   c. *Please be sure to mark the preferred address of correspondence (business or home). This is located below your name in Section 1.*
   d. *Please do not list the name of a nominator if this person has not nominated you. All nominations are vetted by EF.*

4. **I am unable to upload my resume and headshot. What should I do?**

   Check to make sure you are uploading your resume as a pdf and your headshot as a .png, .jpeg or .jpg file. These are the only formats that will be accepted.

   Try a different Internet Browser: If your computer has multiple browser options (Internet Explorer, Mozilla Firefox, Google Chrome), try logging back into the application in a different browser to see if you are able to upload. You may also want to download the latest version of the browser to ensure it is compatible with the application website.

5. **May I attach supplemental materials to my application or submit them to the EF office?**

   No, any extraneous materials will not be reviewed.

6. **Can I save my application and come back to it?**
    Yes, you can log-out, revisit and revise the application as many times as you wish, but please be sure to submit by the application due date in order to be considered for the program.

7. **I logged back into my application, but some of the information I have already filled in is missing. What should I do?**
    Log-out and Log-in again. If this does not work, try a different browser. If information is still missing from your saved application, please contact EF at international@efworld.org. We will work with our developer to recover the information.

8. **Is it better to submit my application prior to the due date?**
    You can submit the application at your earliest convenience, but each application will be reviewed and vetted regardless of submission date.

9. **I submitted my application but I did not get a confirmation email.**
    Please allow ten minutes to receive a confirmation email regarding your submission. Again, please check your junk folder. If after sufficient time you do not receive an email, please contact EF at international@efworld.org and we will confirm receipt.